



HOTEL RESERVATION FORM

Special Room Rate for DP Workshop in November 2009 is
€ 120.00- Single Standard Room and € 130.00-/Double Standard Room,
including open buffet breakfast and VAT.

In order to receive the discounted rate, reservations must be made by October 05, 2009.
After that time, reservations will be accepted on a space – and rate – available basis.

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PLEASE COMPLETE IN CAPITAL LETTERS

First Name: Family Name:

Title: Mr Mrs Ms Dr Other

Company Name:

Address:

Tel: Fax:

E-mail: (FOR CONFIRMATION)

Arrival Date: Departure Date:

Number of Nights:

- Single Room € 120.00, incl. breakfast and VAT Smoking Non smoking
 Double room € 130.00 incl. breakfast and VAT King Twin

Payment/Guarantee:

Credit Card Number: Expiry Date:

Name of Card Holder:

- AX VISA MASTERCARD DINER'S CLUB

Check In: 14:00 HRS

Check Out: 12:00 HRS

- **Cancellation policy:** If the accommodation room has been cancelled prior 1 week of arrival date, the guest has to pay 20 % of his total accommodation amount as no show fee. If the accommodation room has been cancelled prior to 3 days of arrival date, the guest has to pay 50 % of his total accommodation amount as no show fee. If the accommodation room has been cancelled prior 3 days of arrival date the guest has to pay 100 % of his accommodation amounts.
(Including room+breakfast+VAT for all nights)
 - **Reservation Policy :** *Please note that in case you wish to pay by cash or by credit card the hotel needs you to send a copy of both sides of credit card as guarantee and your credit card information above.*
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If you wish to take advantage of this group reservation, please fax or e-mail this form to:
The Polat Renaissance Istanbul Hotel to the attention of the Group Reservation Department
Fax+90 212 414 19 72or 73; or nayiri.bagdat@polatholding.com