

HOTEL RESERVATION for IBO Regional Workshops in BKK 17-20 September 2009

Please return this hotel reservation form by 03rd August 2009 to : Reservation Grand Millennium Sukhumvit Tel: (66) 204 4111 Fax: (66) 204 4122 Email: rsvn@grandmillenniumskv.com
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ROOM CATEGORY	
Please tick your choice of room type:	
ROOM TYPE : * Please note that all are non-smoking guest rooms.	
* All hotel reservation forms should reach the Hotel by <u>03rd August 2009</u>.	
Any requests received after this date will be subject to room availability.	
<input type="checkbox"/> Single Deluxe Room –King bedded (Inclusive of breakfast)	THB 5,000++ (5,885.-net) per room per night
<input type="checkbox"/> Double Deluxe Room – King bedded (Inclusive of breakfast)	THB 5,500++ (6,474.-net) per room per night
<input type="checkbox"/> Twin Deluxe Room – Twin bedded (Inclusive of breakfast)	THB 5,500++ (6,474.-net) per room per night

GUEST PARTICULARS Please fill the particulars as follows:	
GUEST NAME MR/ MS/ MRS/ DR/ PROF (Please underline Surname)	DATE
1.	
2.	
ARRIVAL DATE	DEPARTURE DATE
ARRIVAL FLIGHT/ TIME	DEPARTURE FLIGHT/ TIME
COMPANY	COUNTRY OF RESIDENCE
TELEPHONE (including country code)	FAX (including country code)
E-MAIL ADDRESS	

CREDIT CARD GUARANTEE	
<input type="checkbox"/> American Express <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Diners Club <input type="checkbox"/> Others _____	
CARDHOLDER'S NAME _____	EXPIRY DATE _____
CREDIT CARD TYPE/ NUMBER _____	
CARDHOLDER'S SIGNATURE _____	
<i>All reservations are subject to confirmation by the Hotel. A one-night room charge will be applicable should there be any cancellation with less than 72 working hours prior to arrival date or no-show for confirmed reservations.</i>	
FOR HOTEL USE ONLY	
Booking is Confirmed/ Not Confirmed by _____ Date _____	
Confirmation Number _____	

AIRPORT TRANSFERS
Limousine Required: <input type="checkbox"/> BMW Series 5 (maximum of 3 passengers) : Price will be advised
<input type="checkbox"/> BMW Series 7 (maximum of 3 passengers) : Price will be advised
<i>The above rates are non-commissable and net, inclusive of 7% tax.</i>

Check-in time is 14:00 hours; however, guests will be able to check in as earlier if rooms are available.
 Check-out time is 12:00 hours on the day of departure. Late check-out up to 18:00 hours will be charged at 50% of the applicable contracted rate per room. For check-out after 18:00 hours, a contracted full night's rate will apply.

All above rates are quoted in Thai Baht and are subject to 10% service charge and 7% applicable government tax on room rate and service charge, unless stated in 'net'. The hotel reserves the right to adjust the applicable VAT and/ or tax according to any change in the government tax law or tax structure.